

COMPLAINT FORMAT ON VIOLATION OF CHILD RIGHTS

A. Incident Details							
Incident Place	Address						
	District						
	City /Town /Village						
	Block /Gram Panchayat						
	Nearest Police Station						
Pin Code							
Incident Date	(DD/MM/YYYY)						
Age at the time of incident occurred							
Whether FIR/GD Lodge Put (√) mark in appropriate box				Yes		No	
If yes, please mention FIR/GD Number with date and PS name							

B. Victim's Details (Concerned Child/Children) : Put (√) mark							
Victim's/victims' Name & Address:				Individual		Group	
District							
City /Town /Village							
Municipality (Ward)/Block/Gram							
Pin Code							
Telephone/Mobile							
Religion	Put (√) mark in appropriate one	Hindu	Muslim	Christian	Buddhist	Others	Unknown
Category	Put (√) mark in appropriate one	SC	ST	OBC	General		
Gender	Put (√) mark in appropriate one	Male	Female		Others		
Age in years							
Victim's Father's / Mother's / Guardian's Name							

C. Complaint Details
Specific Nature of Complaint and Gist of Complaint (maximum 100 words)

D. Complainant's Details			
If Details of Complainant are same as the victim's then put (√) mark here		Else fill below form	
Name		For Individual	Gender (Put (√) mark) Male / Female
Name		Organization / Group Address	
Complainant Individual			
District, Nearest Police Station Pin Code			
Contact	Telephone Mobile Email		
Relationship with victim			

E. Other Details: Put (√) mark in appropriate box			
Whether complaint has been sent to any Authority or is pending before a court	Yes	No	
If yes, mention details of the Authority / Court			

F. Following documents have been enclosed:	
1	Date of Submission: _____ Submitted by (signature) with full name & address Seal / Stamp of the NGO:
2	
3	
4	
5	
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